

Forman Christian College

Senior Biological Society

Team Candidacy Application

Candidate's Name: _____

Candidate's Roll number: _____

Candidate's Major: _____

Contact number(s): _____

Positions offered (choose any 3 and prioritise them in order from 1 – 3; the position that you're applying for should be in sync with your skills)

- Vice President** (will work closely with the President and the Secretary, and contribute a great deal in the decision-making process; high accountability position)
- Secretary** (will arrange society meetings, keep track of the society and member progress, record all the meetings and prepare reports for all the events)
- Activities Coordinator** (responsible for conducting all the events and ensuring that they go smoothly)
- Treasurer** (responsible for handling the society's finances, prepare budget and give money-related advice)
- Logistics Officer** (responsible for supplying the required goods and equipment for any event or lecture)
- Media Manager** (responsible for creating, editing and updating the society's webpage, designing flexes; basically the mastermind behind the entire social media of the society)
- IT Specialist** (will be responsible for any computer-related tasks and problems, and will provide necessary tech support at all times; will work closely with the media manager)
- PR Manager** (will establish contacts with other universities and research institutes)
- Inclusions Officer** (will communicate with the batch reps, and work towards keeping the department and the society connected)
- Team Member** (will help out and become a very important part of the team; they will be given designations post-selection)
- Batch Rep** (One student each from 15, 16 and 17 series will be chosen to represent their batch mates, and to communicate their students' interests and suggestions to the society)

Skills (list any personal or professional skills that you think we should know about)

Experience (list, *if any*, exposure to or working with a university society/team format)

Why should we choose you? (please write a few lines)

NOTE: Please keep checking Dr. Irfan's office wall for interview dates if you are selected.

For Office only (DO NOT SIGN):

Applicant

President

Advisor